## ATTACHMENT 5

# Georgia Public Telecommunications Commission Vacancies Filled - Combined Report December 1, 2005 to December 1, 2006

50000000000000000000000000000000000000	Pata Doctor	Destine Method	No of G	No of Interviews	December 1, 2000 to December 1, 2000 to December 1, 2000 to December 1, 2000	No. Hired	Recruitment Source for Hired Recruitment Resources
Job IItle	Date Posteu	Date Posted Posting mellion	App of		Each Interviewee		Applicant(s)
Assistani Program Manager C-27-2005	12/12/2005	INTERNAL & EXTERNAL	48	A Commence of the Commence of	GPB Email		GPB Email
年 1000000000000000000000000000000000000	2.4		影響を				
Producer Announcer (PT) Redio Board Operator C-28-05	12/19/2005	INTERNAL	Ŋ		GPB Email	-3	GPB Email
The state of the s		A CONTRACTOR OF STREET	<b>建筑器等</b>			· 经营业的	等機能派
Untt Financial Services Analyst C-1-06	1/3/2006	INTERNAL	2	1	GPB Email		GPB Email
Network Control Supervisor C-2-06	1/9/2006	INTERNAL & EXTERNAL	29	<b>វ</b> ា	GPB Email GPB Website		GPB Website
			25.000			3. No. 25. 10. 10.	
Help Desk Specialist C-3-06	2/9/2006	INTERNAL	3		GPB Email	_	GF8 Email
	15 15 15 15 15 15 15 15 15 15 15 15 15 1	TO SERVICE SERVICES AND SERVICES	<b>多</b>				COD RELEGI
Foreign Language Curriculum Specialist C-4-06	2/8/2006	INTERNAL	_		GPB Email		GFD CHAIL
Program Services Coordinator	2/13/2000	2/13/2006 INTERNAL & EXTERNAL	<u>.</u>	1	GPB Website	1	GPB Website
Program Services Coordinator C-5-06	2/13/2006	INTERNAL & EXTERNAL			GPO ANSOSHE	_	G
						2 Sales Mason	
Marketing Manager C-6-06	3/10/2006	INTERNAL & EXTERNAL	98	73	GPB Website Current		GPB Website
			20 海源				
Media Encoding Technician PT C-7-06	3/13/2006	INTERNAL & EXTERNAL	51	10	MonsterTrak	Ç7.	MonsterTrak GPB Website

## Georgia Public Telecommunications Commission Vacancies Filled - Combined Report December 1, 2005 to December 1, 2006

Clorif Engineer         3F82005         INTERNAL & ENTERNAL         11         2         GPB Website         1         Oxformation Technical College         GPB Limit           Visposs         400 Limit         4         2         GPB Website         4         Account in Shared Air Moods Technical College         Account in Shared Air Moods Technical College         Account in Shared Air Moods Technical College         Account Technical College         Acc	2.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1	· · · · · · · · · · · · · · · · · · ·	SAME OF STREET						
3/16/2006 INTERNAL & EXTERNAL 11 2 GPB Website 1 Okefenckee Technical College   1	GPB Vebsite Job Line DACS Public Radio Ne Director's Inc. Corp. Public Broadc Ge. Assoc. Broadc Atlanta Journal Cons Macon Telegral Columbus Ledg	Macon Telegraph		GPB Website Macon Telegraph	4		INTERNAL & EXTERNAL		Radio News Bureau Chief (Macon/Columbus) C-14-06
3/16/2006 INTERNAL & EXTERNAL 11 2 GPB Website 1 Okelenokee Technical College   1	CDB Empl		N. S. Williams			THE WAR			
3/19/2006 INTERNAL & EXTERNAL  11 2 GPB Website 1 Okerenokee Technical College  A/28/2006 INTERNAL & EXTERNAL  40 1 GPB Website 1 GPB Website 1 GPB Website	GPB Email GPB Website Job Line Atlanta Journal Cons			GPB Website			INTERNAL & EXTERNAL		Education Project Manager (Social StudlesProgram) C-12-06
3/16/2005 INTERNAL & EXTERNAL 11 2 GPB Website 1 Okerenokee Technical College ger 4/28/2005 INTERNAL & EXTERNAL 40 1 GPB Website 1 GPB Website 1 GPB Website	· · · · · · · · · · · · · · · · · · ·	William Control of the Control	100 CANAGE 1						
3/16/2006 INTERNAL & EXTERNAL 11 2 GPB Website 1 Okerenokee Technical College	GPB Website  GPB Line  Job Line  Atlanta Journal Const			GPB Website		40	INTERNAL & EXTERNAL	<u></u>	Education Project Manager (Digital Communication) C-11-06
3/16/2006 INTERNAL & EXTERNAL 11 2 GPB Websile 1 Okefanokee Technical College	220		等が 悪機			<b>建筑建筑</b>			
を持ちる。 では、 は、 は、 は、 は、 は、 は、 は、 は、 は、	GPB Email GPB Website Job Line Jacksonville Naval. Station Moody Airforce Ba: Coastal Ge. Commu College Waycross Heraid Vaidoste Heraid Douglas Heraid Folkston (Charlton Brunswick Okefenokae Teck Valdoste Tech SW Ga. Tech	Okefenokee Technical College		GPB Website	20	-1	NTERNAL & EXTERNAL	12	Assistant Chief Engineer (WXGA) Waycross C-8-06
	· · · · · · · · · · · · · · · · · · ·	Management of the second secon	%。海洋海	是 10 10 10 10 10 10 10 10 10 10 10 10 10		<b>海外的</b>	の (の ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) (	がない 変なっとなるが 19	17日本、地名の自然的自然的自然的自然的自然的自然的自然的自然的自然的自然的自然的自然的自然的自

# Georgia Public Telecommunications Commission Vacancies Filled - Combined Report December 1, 2005 to December 1, 2006

	Help-Desk Specialist (PT) C-22-08		Network Control Operator C-21-08		Treffic Supervisor C-20-06		Senior Network Control Operator C-19-08		Radio Bureau Manager (Demorest-Piedmont College) C-16-06	1000000000000000000000000000000000000	Member & Audience Services Associate C-15-06
	8/4/2006	\$50 mag 28	8/4/2006		7/21/2006	1455 Carte Carte Carte	7/10/2006	Water Street Street Street	5/26/2006	大学の対象を	5/18/2006
	INTERNAL & EXTERNAL		INTERNAL & EXTERNAL		INTERNAL & EXTERNAL	さらは見る情報をおりませる場合である。	INTERNAL		INTERNAL & EXTERNAL	のでは、大学の大学の大学の大学の大学の大学の大学の大学の大学の大学の大学の大学の大学の大	INTERNAL & EXTERNAL
Mark Carlo	80	100	10	S/4553	14	告给你吃	11		22		95
	<b>O</b> 1		ω		-	全元 医二种 医二种 医二种	5		2		4
	GPB Website GPB Email MonsterTrak		GPB Websile		Current TV Jobs	建設の名前によりはなる場合のないなが	GPB Email	Antonio de Constanto	GPB Website		GPB Website
	د_					一种是多种		が記念があ	.1	を	
	GPB Email	075	GPB Website		Current		GPB Email	在原因的 化工工作的 我们是不知识的	GPB Email		GPU Emai
	GPB Website Jobline Monster Trak DeVry Institute	CDB Email	GPB Website Jobline TV Technology National Assoc. of Broadcasters TV Jobs Ga. Assoc. Broadcasters PBS Connect Forum		GPB Email GPB Website Jobline Current TV Jobs		GPB Email		GPB Email GPB Website Job Line Pledmont College, Demorest		GPB Website Jobline Atlanta Technical College Corp. Public Broadcasting Opportnity Knocks PBS Connect Forum Idealist org PND Foundation Center

# Georgia Public Telecommunications Commission Vacancies Filled - Combined Report

December 1, 2005 to December 1, 2006

(WXGA) ( C-29-06	Assistant
(WXGA) Waycross C-29-06	Assistant Chief Engineer
	10/13/2006
	INTERNAL
	10/13/2006 INTERNAL & EXTERNAL
	5
	>
	Waycross Journal
	٦
	Waycross Journal
Job Line Waycross Journal Florida Times Union Albany Heraid (Express & Enblem Sections)	GPB Email GPB Website

Created 11-16-06 by V. Daniels



#### Assistant Program Manager

#### Candidate Qualifications:

- College degree in Broadcasting, Communications or a related field and 3-4 years of experience in television programming/production or a related field.
- Strong computer skills with proficiency in MS Word, Excel and ProTrack (or its equivalent) for scheduling and report creation; experience in Internet searching and information gathering.
- Excellent attention to detail, strong organizational skills, and an ability to work in a team environment as well as being self-directed and motivated.
- Demonstrated understanding of public television mission, local scheduling options and opportunities; and audience research terminology and basic audience computations with a working knowledge of Nielsen Media Research.
- Ability to create reports from Nielson and other research materials.
- Basic understanding of various television genres, production styles, storytelling techniques, and demonstrated awareness of appropriate programming for public television.

#### ob Responsibilities Include:

- Implements and distributes monthly broadcast program schedule(s) using ProTrack scheduling software.
- Acts as a primary liaison with Traffic and Operations regarding further implementation and communication
  of program schedule(s), including special record and playback information
- Evaluates and distributes messages from PBS, APT and others including program offers, flag information and repackaging announcements.
- Maintains database and relevant records on program acquisitions and confirms and maintains broadcast rights for all programs aired.
- Screens, evaluates, and suggests programs for broadcast and/or for purchase.
- Assists in communication with local and national producers and distributors with regard to program submissions and carriage.
- Conducts ongoing audience research and prepares scheduled and specialized reports on programming and ratings for management.
- Prepares quarterly topic report and other reports as requested by management and for placement in public file as required by the FCC.

#### W e Offer:

 Paid holidays, vacation and sick leave, retirement plans; Pre-tax benefits for health, dental, visual, life and accidental insurance; Health and child care spending accounts; Disability insurance; and Opportunities for training and professional development.

o Apply: Send Resume, letter of interest, and three work related references BY January 20, 2006.

Salary Is Commensurate With Experience.

Email Resume to jobs@gpb.org or Mail Resume to Human Resources Office, 260 14<sup>th</sup> Street, NW, Atlanta, Georgia 30318

Georgia Public Broadcasting is an Equal Opportunity Employer.

DATED POSTED: December 12, 2005

RECRUITMENT NUMBER: C-27-2005

Welcome.



Search Advanced Search

@ Optio

Home » Forums » Systemwide Information » Job Board » C-27-05 Assistant Program Manager

Show New Messages

1						
Tree View		Topic			New Topic _ [	Prev Topic
Author			Message			
Nakiesha Payton						İ
	🗂 Subject:	C-27-05 Assistant Program	Manager			
Total Messages 2	# Particular			***************************************	***************************************	

## Job

## Announcement

#### **Assistant Program Manager**

#### andidate Qualifications:

- College degree in Broadcasting, Communications or a related field and 3-4 years of experience in television programming/production or a related field.
- Strong computer skills with proficiency in MS Word, Excel and ProTrack (or its equivalent) for scheduling and report creation; experience in Internet searching and information gathering.
- Excellent attention to detail, strong organizational skills, and an ability to work in a team environment as well as being self-directed and motivated.
- Demonstrated understanding of public television mission, local scheduling options and opportunities; and audience research terminology and basic audience computations with a working knowledge of Nielsen Media Research.
- Ability to create reports from Nielson and other research materials.
- Basic understanding of various television genres, production styles, storytelling techniques, and demonstrated awareness of appropriate programming for public television.

#### Job Responsibilities Include:

- Implements and distributes monthly broadcast program schedule(s) using ProTrack scheduling software.
- Acts as a primary liaison with Traffic and Operations regarding further implementation and communication of program schedule(s), including special record and playback information
- Evaluates and distributes messages from PBS, APT and others including program offers, flag information and repackaging announcements.
- Maintains database and relevant records on program acquisitions and confirms and maintains broadcast rights for all programs aired.
- Screens, evaluates, and suggests programs for broadcast and/or for purchase.
- Assists in communication with local and national producers and distributors with regard to program submissions and carriage.
- Conducts ongoing audience research and prepares scheduled and specialized reports on programming and ratings for management.
- Prepares quarterly topic report and other reports as requested by management and for placement in public file as required by the FCC.

#### W<sub>e Offer:</sub>

Paid holidays, vacation and sick leave, retirement plans; Pre-tax benefits for health, dental, visual, life and accidental insurance; Health and child care spending accounts; Disability insurance; and Opportunities for training and professional development.

o Apply: Send Resume, letter of interest, and three work related references BY January 20, 2006.

Salary Is Commensurate With Experience.

Email Resume to jobs@gpb.org or Mail Resume to Human Resources Office.

260 14th Street, NW, Atlanta, Georgia 30318

Georgia Public Broadcasting is an Equal Opportunity Employer.

DATED POSTED: December 12, 2005

	RECRUITMENT NUMBER: C-27-2005	
	Asst. Program Mgr 122005.doc	et angel og ett de det sen ett en gleinfordung i regen engelse kommen ett genne har for de kole og et sper provint het de de ett et de kommunen g
	Posted: 16 Dec 2005 08:57 AM	
email profile		[☐ delete]
Stop Watching This Topic	Mark this topic read	
		New Topic Prev Topic

Powered by <u>WebBoard 7</u> ©2004 Akiva Corporation

Select a Conference within this Forum: Select Conference

From:

"Lynch, Loreal" <Loreal@current.org>
"NaKiesha Payton" <npayton@gpb.org>

To: Date:

12/12/2005 1:45:10 PM

Subject:

RE: Hi, I would like to post the attached job announcement in yourDecember 2005 &

January 2006 edition

Hi Veronica and NaKiesha,

I received your Classified ad, and just wanted to pass along the 2006 publication schedule for your reference; it is attached. Let me know if you need anything else.

Thanks,

Loreal Lynch Advertising/Production Director Current: The newspaper about public TV and radio 301.270.7240, ext. 36

----Original Message----

From: NaKiesha Payton [mailto:npayton@gpb.org] Sent: Monday, December 12, 2005 10:55 AM

To: Lynch, Loreal Cc: NaKiesha Payton

Subject: Hi, I would like to post the attached job announcement

in yourDecember 2005 & January 2006 edition

Hi, I would like to post the attached job announcement in your December 2005 & January 2006 edition of Current.

Thanks.

CC:

<vdaniels@gpb.org>

departments as needed; and to possess knowledge of database entry and reconciliation. Qualifications: This position requires exceptional public relations skills, solid bookkeeping and math skills, and strong computer skills with preference of good basic knowledge of Word Perfect and ability to learn new software systems. Knowledge of Microsoft Windows operating system helpful. Must be able to type at least 50 wpm with high accuracy and have knowledge of operation of all standard office equipment. Full-time position of 40 hours a week. Work schedule: 8:15 am-5:15 pm. Restricted funding. Application deadline: Jan. 8, 2006. Pay: Band 2. Access our web site at www.jobs.vt.edu to submit an application (resume or cover letter also requested). Search on posting number 01895. Individuals desiring assistance/accommodation in the application/interview process should contact us at 540-231-9331 voice or 540-231-6258 TDD. An EO/AA employer committed to diversity. Applicants have the right to notify an appropriate local, state or federal agency if they believe they have been victims of discrimination.

Programming/Production

#### Assistant Program Manager Georgia Public Broadcasting, Atlanta

Candidate qualifications: College degree in broadcasting, communications or a related field and 3-4 years of experience in television programming/production or a related field. Strong computer skills with proficiency in MS Word, Excel and ProTrack (or its

equivalent) for scheduling and report creation; experience in Internet searching and information gathering. Excellent attention to detail, strong organizational skills, and an ability to work in a team environment as well as being self-directed and motivated. Demonstrated understanding of public television mission, local scheduling options and opportunities, and audience research terminology and basic audience computations with a working knowledge of Nielsen Media Research. Ability to create reports from Nielsen and other research materials. Basic understanding of various television genres, production styles, storytelling techniques, and demonstrated awareness of appropriate programming for public television. Job responsibilities include: implements and distributes monthly broadcast program schedule(s) using ProTrack scheduling software; acts as a primary liaison with Traffic and Operations regarding further implementation and communication of program schedule(s), including special record and playback information; evaluates and distributes messages from PBS, APT and others including program offers, flag information and repackaging announcements; maintains database and relevant records on program acquisitions and confirms and maintains broadcast rights for all programs aired. Screens, evaluates, and suggests programs for broadcast and/or for purchase; assists in communication with local and national producers and distributors with regard to program submissions and carriage; conducts ongoing audience research and prepares scheduled and

Continued on next page

More making



## Unit Financial Services Analyst INTERNAL RECRUITMENT (ONLY)

\*This position is open to all current full and part-time employees and current contract and vendor employees with Georgia Public Broadcasting.

#### Candidate Qualifications:

- 1-2 years of work experience in responsible bookkeeping, budget or accounting clerical work, or related field.
- Working knowledge of word processing, spreadsheets or database programs.
   Preference will be given to applicants with knowledge of state purchasing and payment process through the PeopleSoft system.
- Bachelor's or Associate's degree in Accounting, Finance, or related field required.
- PeopleSoft experience on accounts payable module preferred.
- Experience with Word, Excel and Access.

#### ob Responsibilities Include:

- Participating in strategic and financial planning.
- Maintaining and developing a detailed database of financial information for the division.
- Tracking, developing and analyzing budgets and statistical reports to show the department's financial position.
- Monitoring income and expenses.
- Reviewing and approving accounts payable and procurement transactions.
- Preparing regular analyses to support business decisions.
- Serving as the financial liaison for the department.

#### W e Offer:

- · Paid holidays, vacation and sick leave, retirement plans.
- Pre-tax benefits for health, dental, visual, life and accidental insurance.
- Health and child care spending accounts.
- Disability insurance.
- Opportunities for training and professional development.

o Apply: Send Resume, letter of interest, and three work related references BY JANUARY 6, 2006.

Email Resume to jobs@gpb.org or Mail Resume to Human Resources Office, 260 14th Street, NW, Atlanta, Georgia 30318

Georgia Public Broadcasting is an Equal Opportunity Employer.

DATED POSTED: January 3, 2006

**RECRUITMENT NUMBER: C-1-2006** 

From:

Veronica Pemberton-Daniels

To:

All GPB

Date:

1/3/2006 3:34:07 PM

Subject:

Internal Job Announcement

The attached job announcement is only open to current full and part-time employees and current contract and vendor employees with Georgia Public Broadcasting.

The closing date for this posting is Friday, January 6, 2006.

Thank You.

chou.



#### **Unit Financial Services Analyst**

INTERNAL RECRUITMENT (ONLY)

\*This position is open to all current full and part-time employees and current contract and vendor employees with Georgia Public Broadcasting.

#### Candidate Qualifications:

- 1-2 years of work experience in responsible bookkeeping, budget or accounting clerical work, or related field.
- Working knowledge of word processing, spreadsheets or database programs.
   Preference will be given to applicants with knowledge of state purchasing and payment process through the PeopleSoft system.
- Bachelor's or Associate's degree in Accounting, Finance, or related field required.
- PeopleSoft experience on accounts payable module preferred.
- · Experience with Word, Excel and Access.

#### ob Responsibilities Include:

- Participating in strategic and financial planning.
- Maintaining and developing a detailed database of financial information for the division.
- Tracking, developing and analyzing budgets and statistical reports to show the department's financial position.
- Monitoring income and expenses.
- Reviewing and approving accounts payable and procurement transactions.
- Preparing regular analyses to support business decisions.
- Serving as the financial liaison for the department.

#### W<sub>e Offer:</sub>

- Paid holidays, vacation and sick leave, retirement plans.
- Pre-tax benefits for health, dental, visual, life and accidental insurance.
- · Health and child care spending accounts.
- Disability insurance.
- Opportunities for training and professional development.

o Apply: Send Resume, letter of interest, and three work related references BY JANUARY 6, 2006.

Email Resume to jobs@gpb.org or Mail Resume to Human Resources Office, 260 14th Street, NW, Atlanta, Georgia 30318

Georgia Public Broadcasting is an Equal Opportunity Employer.

DATED POSTED: January 3, 2006

**RECRUITMENT NUMBER: C-1-2006** 



#### Network Control Supervisor

#### Candidate Qualifications:

- Minimum of an associate's degree or equivalent in Broadcasting, Electronics, Communications, or related field.
- Five years experience in television broadcast operations, including a background in network control and digital electronics or related fields.
- On-air master control experience preferred.
- Library management systems experience a plus.
- Knowledge of broadcast network control functions and in-depth familiarity with equipment and software.
- Knowledge of evolving nature of network control functions in the digital world and ability to adapt and plan efficient and effective delivery of content via broadcast and satellite.
- Familiarity with FCC rules and regulations and the ability to ensure they are followed.
- Solid communication, interpersonal, organizational, and team leadership skills a must.

#### ob Responsibilities Include:

- Train, schedule, evaluate, counsel, and otherwise supervise the network control staff to ensure the accuracy and efficiency of broadcasts and satellite feeds.
- Oversee day-to-day activities of the network control operation center.
- Develop, update, communicate and ensure standard operating procedures are followed for all network control functions.
- Monitor discrepancy reports daily and determine the cause as well as work with staff on preventive measures.
- Ensure that all emergency management and monitoring systems are operational and are tested regularly by network operations staff.
- Work with maintenance staff to ensure equipment and operating systems used by network control operators are adequate and in optimal working condition at all times.
- Work closely with programming and traffic operations staff to optimize operational procedures related to broadcast logs, play lists, record schedules and tape library maintenance.

#### W<sub>e Offer:</sub>

Paid holidays, vacation and sick leave, retirement plans; Pre-tax benefits for health, dental, visual, life and accidental insurance; Health and child care spending accounts; Disability insurance; and Opportunities for training and professional development.

o Apply: Send Resume, letter of interest, and three work related references by January 31, 2006.

#### Salary Is Commensurate With Experience and Leadership Ability

Email Resume to <a href="mailto:jobs@gpb.org">jobs@gpb.org</a> or Mail Resume to Human Resources Office, 260 14<sup>th</sup> Street, NW, Atlanta, Georgia 30318

Georgia Public Broadcasting is an Equal Opportunity Employer.

DATED POSTED: January 9, 2006

**RECRUITMENT NUMBER: C-2-2006** 

C-2-06 Network Control Supervisor

The attached posting does not have any ad or note copies.

It was emailed to "ALL GPB" and posted on the GPB web site as all other job postings.

It was updated on the site January 10, 2006. A sample of the web master response is attached to indicate what we receive as our verification that jobs have been posted.

This job was also placed on the Georgia Public Broadcasting Job Line.

Contact: Nakiesha Payton 404-685-2634

A rest

Sample

From:

"Veronica Pemberion-Daniels" <vdaniels@gpb.org>

To:

"Shelly-Ann D'Cunha" <sdcunha@gpb.org>

Date:

7/21/2006 2:56 pm

Subject:

Re: Job Announcement

CC:

"NaKeisha Payton" <npayton@gpb.org>

Thank YOU!!!!!!

>>> Shelly-Ann D'Cunha 7/21/2006 2:47 pm >>> Veronica, The job is posted! :) Thanks,

Thanks, Shelly-Ann

>>> Veronica Pemberton-Daniels 7/21/2006 12:50 pm >>> Please distribute the attached job announcement to interested applicants and employees. The Close Date is August 14, 2006.

Thank You.



## Help Desk Specialist INTERNAL RECRUITMENT (ONLY)

\*This position is open to all current full-time and part-time employees and current contract and vendor employees with Georgia Public Broadcasting.

#### Candidate Qualifications:

- Associate Degree or technical school training as a computer Specialist required.
- Two years of experience in computer systems and software, software training; or any
  equivalent combination of education, training, and experience.
- Strong experience with installation, usage and support of Windows 2000/XP, Office 2000/2003, E-mail, and Network troubleshooting.
- Ability to demonstrate follow through with problem resolution.
- Strong interpersonal, oral, and written communication skills with the ability to work in a team environment.
- Customer-service focused and motivated to learn new equipment and software.
- · A+ certification and MCP are desirable.
- Proficiency in Word, Excel, Access, Powerpoint, Novell Groupwise, Windows 2000/XP.

#### ob Responsibilities Include:

- Answers and responds immediately to helpdesk inquiries.
- Uses helpdesk database to generate and track trouble tickets to resolution.
- Assesses common problems and suggests ways users can best employ the system for daily situations.
- Performs installations, minor repairs, and upgrades on computer systems.
- Assists with the setup of telecommuting hardware and software.
- Answers, evaluates, prioritizes and solves end users hardware, software and networking issues.
- Performs telephone system support/administration.

#### **W**e Offer:

- Paid holidays, vacation and sick leave, retirement plans.
- Pre-tax benefits for health, dental, visual, life and accidental insurance.
- · Health and child care spending accounts.
- Disability insurance.
- Opportunities for training and professional development.

#### o Apply:

Send Resume, letter of interest, and three work related references BY FEBRUARY 14, 2006.

Salary is negotiable based on qualifications and experience.

Email Resume to jobs@gpb.org or Mail Resume to Human Resources Office, 260 14th Street, NW, Atlanta, Georgia 30318

Georgia Public Broadcasting is an Equal Opportunity Employer.

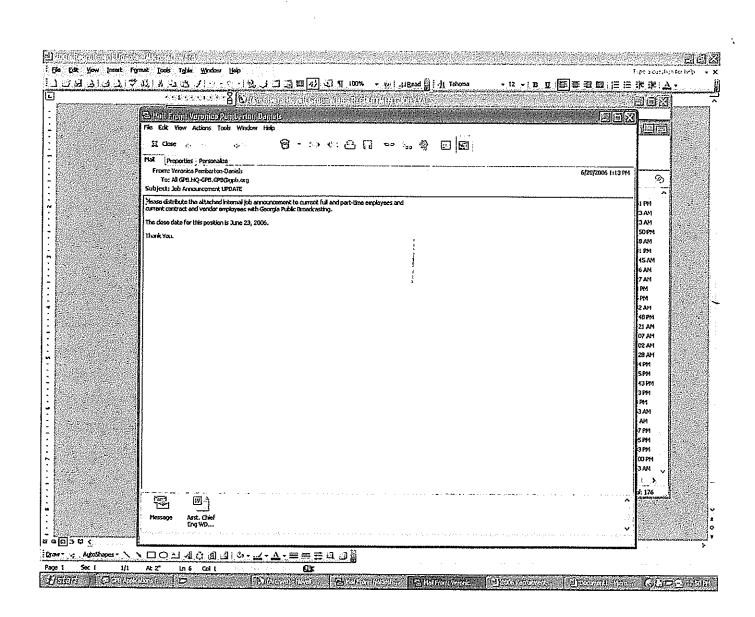
DATED POSTED: February 9, 2006

**RECRUITMENT NUMBER: C-3-2006** 

C-3-06 Help Desk Specialist

The attached posting does not have any ad or note copies because it was an internal posting. All GPB internal postings are sent to ALL GPB employees as the attached example describes.

Sample





## Foreign Language Curriculum Specialist INTERNAL RECRUITMENT (ONLY)

\*This position is open to all current full-time and part-time employees and current contract and vendor employees with Georgia Public Broadcasting.

#### Candidate Qualifications:

- · Master's degree in education, language arts and cultures, literature, or a related field.
- One year of experience teaching Foreign Language at the secondary or post-secondary level.
- Knowledge of and experience with proficiency-based curriculum design and performance-based assessment.
- One year of experience in the field of distance education.
- Advanced computer and word processing skills, including web support experience.
- · Ability to work independently and without close supervision.
- · Excellent organization skills.

#### ob Responsibilities Include:

- Works with schools and community subscribers in managing Audio Interaction component of distance learning.
- Creates and provides individualized class scheduling.
- · Oversees, recruits, trains and monitors part-time staff,
- Grades and monitors overall student performance.
- Conducts, assesses, plans, publishes and organizes student and facilitator support activities and services.
- · Identifies areas of improvement by reviewing and developing course materials.
- Provides input, information and consultation to staff for the maintenance of the distance learning website and matters related to foreign language instruction and operation.
- Organizes conferences and events for promotional purposes.

#### o Apply:

Send Resume, Letter of Interest, and three references. SUBMIT APPLICATION MATERIALS BY February 14, 2006.

#### Salary:

\$20.00 Per Hour.

Email Resume to jobsargob org or Mail Resume to Human Resources Office, 260 14th Street, NW, Atlanta, Georgia 30318

Georgia Public Broadcasting is an Equal Opportunity Employer.

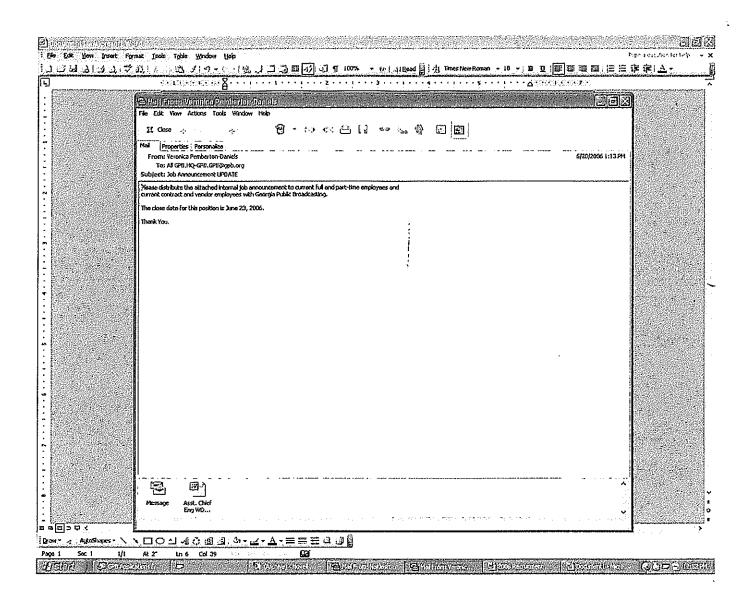
DATED POSTED: February 9, 2006

**RECRUITMENT NUMBER: C-4-2006** 

C-4-06 Foreign Language Curriculum Specialist

The attached posting does not have any ad or note copies because it was an internal posting. All GPB internal postings are sent to ALL GPB employees as the attached example describes.

Sample





#### Program Services Coordinator

#### Candidate Qualifications:

- College degree in Broadcasting, Communications or a related field and 2-4 years of experience in television scheduling, traffic, library maintenance or a related field.
- Strong computer skills with proficiency in MS Word, Excel and ProTrack (or its equivalent) for scheduling and report creation.
- Demonstrated understanding of broadcast traffic operations and tape library functions in a public television environment.
- Excellent attention to detail, strong organization skills, and an ability to work in a team environment as well as being self-directed and motivated.

#### ob Responsibilities Include:

- Creates, maintains and implements daily record schedules for all GPB broadcast and distribution needs.
- Maintains program database to ensure accurate lengths, cassette and/or server attachments are current.
- Reviews information available from PBS and other program sources to ensure accurate recordings.
- Maintains tape library for GPB broadcast and local programming designated for broadcast.
- Acts as primary liaison with internal staff and other PTV stations for program and dubbing needs
- Assists with daily broadcast log preparation and fills in when necessary for other traffic functions
- Performs other duties as assigned.

#### $W_{ m e\,Offer}$

 Paid holidays, vacation and sick leave, retirement plans; Pre-tax benefits for health, dental, visual, life and accidental insurance; Health and child care spending accounts; Disability insurance; and Opportunities for training and professional development.

#### o Apply:

Send Resume, letter of interest, and three work related references by February 24, 2006.

#### Salary Is Commensurate With Experience.

Email Resume to <u>jobs@gpb.org</u> or Mail Resume to Human Resources Office 260 14<sup>th</sup> Street, NW, Atlanta, Georgia 30318
Georgia Public Broadcasting is an Equal Opportunity Employer.

DATED POSTED: February 13, 2006 RECRUITMENT NUMBER: C-5-06

#### RECRUITMENT TIME TABLE

JOB# JOB NAME: C-5-06 Program Svc. Coord

Source/Activity	Phone	<u>Fax</u>	Response	Target <u>Completion/ Date</u>	
Internal Email				2/13/04	
Job Line		<u></u>			
GPB Web Site					-
					<del></del>
		I			·
		1			
					<u> </u>
					<del></del>
Close Date					
Offer Request					
fire Date					

From:

"Veronica Pemberton-Daniels" <vdaniels@gpb.org>

To:

<npayton@gpb.org>
2/13/2006 9:50:17 AM

Date: Subject:

JOB AD (Program Services Coor)

Publications for Job C-5-06.

Priority

JOB LINE \*\*
GPB Website
TVjobs.com

Colleges & universities (monstertrak)

DOL"

CPB-

**PBS** Express

PBMA (mel-will forward this to PBMA)

If you have any questions, let me know.

Thanks

CC:

"Gillian Gonda" <ggonda@gpb.org>, "Mel Jones" <mjones@gpb.org>



Con Secreta | My Assessmi | Christophrycus | Halp

Logout

#### Job Builder: Job Posting



Thank you for your job posting with Georgia's Job Bank. Your AJB Reference Number is: 26751825

#### PRINTER FRIENDLY VERSION

An administrator from Georgia's Job Bank will review your job order. It should be approved and available for searching in approximately one business day. Please make note of the AJB Reference Number listed above so you may easily locate your job order after it has been approved.

Your job order will remain active for 45 days.



About AJB | Feedback Copyright © 2006 America's Job Bank

#### CPB JOBLINE

Review Job Listing

Please review your entry. CPB is not responsible for the accuracy of the information in the job announcements or for any aspect of the hiring process for non-CPB job announcements.

Edit Job Listing

Submit Job Listing

If approved, your listing will be posted within 24 hours.

Search results | Search again

Program Services Coordinator C-5-06

#### Georgia Public Broadcasting

Job Announcement

Program Services Coordinator

Candidate Qualifications:

☐ College degree in Broadcasting, Communications or a related field and 2-4 years of experience in television scheduling, traffic, library maintenance or a related field.

☐ Strong computer skills with proficiency in MS Word, Excel and ProTrack (or its equivalent) for scheduling and report creation.

☐ Demonstrated understanding of broadcast traffic operations and tape library functions in a public television environment.

☐ Excellent attention to detail, strong organization skills, and an ability to work in a team environment as well as being self-directed and motivated.

Job Responsibilities Include:

#### **Position Summary**

Field

Television.

Job Category

Production/Programming

Job Status

Full time

Date Posted

February 13, 2006

Deadline

February 24, 2006

Location

Atlanta, Georgia

Web Site

http://www.gpb.org

#### Other Search Options

All positions, sorted by state

Radio positions, sorted by state

Television positions, sorted by sta

CPB positions

Positions at NPR, PBS, PRI, or Am Public Media

#### **Please Note**

CPB is not responsible for the accithe information in the job announ or for any aspect of the hiring pronon-CPB job announcements in the Jobline.

#### Submit a Job Listing

The CPB Jobline is intended for

☐ Creates, maintains and implements daily record schedules for all GPB broadcast and distribution needs.
☐ Maintains program database to ensure accurate lengths, cassette and/or server attachments are current.
☐ Reviews information available from PBS and other program sources to ensure accurate recordings.
Maintains tape library for GPB broadcast and local programming designated for broadcast.
☐ Acts as primary liaison with internal staff and other PTV stations for program and dubbing needs.
$\hfill\Box$ Assists with daily broadcast log preparation and fills in when necessary for other traffic functions.
☐ Performs other duties as assigned.
We Offer:
☐ Paid holidays, vacation and sick leave, retirement plans; Pre-tax benefits for health, dental, visual, life and accidental insurance; Health and child care spending accounts; Disability insurance; and Opportunities for training and professional development.
To Apply:
☐ Send Resume, letter of interest, and three work related references by February 24, 2006.
Salary Is Commensurate With Experience.
Email Resume to jobs@gpb.org or Mail Resume to Human Resources Office
260 14th Street, NW, Atlanta, Georgia 30318
Georgia Public Broadcasting is an Equal Opportunity Employer.
DATED POSTED: February 13, 2006 RECRUITMENT

NUMBER: C-5-06

#### Send application materials to:

Georgia Public Broadcasting

260 14th Street NW

Atlanta, GA 30318

or

jobs@gpb.org

Email

jobs@gpb.org

Fax

404-685-2403

#### Job Listing Preview



Broadcast Employment Services



BBS Georgia Public Broadcasting (PBS) Atlanta, Georgia

Position

**Program Service Coordinator** 

Station Ownership State of Georgia

Station Slogan

"GPB"

Reference #

Will be assigned when submission is

completed ...

Type

Television

Full / Part

Full Time - Regular

Experience

2+ Years

Posted

2/13/2006

Closes

2/24/2006

Time Left DMA

11 Days

#9

Found In

Programming



#### Program Service Coordinator

Job Announcement Program Services Coordinator

Candidate Qualifications:

"X College degree in Broadcasting, Communications or a related field and 2-4 years of experience in television scheduling, traffic, library maintenance or a related

"X Strong computer skills with proficiency in MS Word." Excel and ProTrack (or its equivalent) for scheduling and report creation.

"X Demonstrated understanding of broadcast traffic operations and tape library functions in a public television environment.



Supplemental Information

Salary Type

Salary Range

Starting Salary / Year

Starting Salary / Hour

Job Type

Full Time -

Regular

Hours

Workweek

Scheduled on Holidays

Start Date

This Year

**Probation Period** 

Benefits

Benefit Premium

401K Plan

Vacation

Paid Sick Leave

**Phone Calls** 

**Agent Phone Calls** 

Résumé

**Cover Letter** 

References

Salary History

Tape / Reel

Tape Format

Tape Return

Director's Track

FAX Résumé

No

TVJobs.com E-Résumé

No

"X Excellent attention to detail, strong organization skills, and an ability to work in a team environment as well as being self-directed and motivated.

Job Responsibilities Include:

"X Creates, maintains and implements daily record schedules for all GPB broadcast and distribution needs.

"X Maintains program database to ensure accurate lengths, cassette and/or server attachments are current.

"X Reviews information available from PBS and other program sources to ensure accurate recordings.

"X Maintains tape library for GPB broadcast and local programming designated for broadcast.

"X Acts as primary liaison with internal staff and other PTV stations for program and dubbing needs.

"X Assists with daily broadcast log preparation and fills in when necessary for other traffic functions.

"X Performs other duties as assigned. We Offer:

"X Paid holidays, vacation and sick leave, retirement plans Pre-tax benefits for health, dental, visual, life and accidental insurance Health and child care spending accounts Disability insurance and Opportunities for training and professional development. To Apply:

"X Send Resume, letter of interest, and three work related references by February 24, 2006.

Salary Is Commensurate With Experience.

Email Resume to jobs@gpb.org or Mail Resume to Human Resources Office 260 14th Street, NW, Atlanta, Georgia 30318 Georgia Public Broadcasting is an Equal Opportunity Employer.

DATED POSTED: February 13, 2006 RECRUITMENT NUMBER: C-5-06

> When responding to this job ad, please mention you saw it listed at TVJobs.com

© Broadcast Employment Services 1994-2006

[ View other Georgia Public Broadcasting job listings ]

Degree Required Contract Required Contract Length Special Requirements Driver's License Insurance Good Driving Record Heavy Lifting

> **Previous Applicants** Local Apartment Rental Moving Expenses

**Union Position Union Contract Expires** 

Confirmation Letter Rejection Letter Feedback **Drug Screen** 

Proof of Eligibility to work

U.S. Required

**Equal Opportunity Employment** 

Yes

EOE Data Form

Yes

From:

Veronica Pemberton-Daniels

To:

All GPB

Date:

2/13/2006 9:55:15 AM

Subject:

Job Announcement

Please distribute the attached job announcement to interested applicants and employees.

The closing date for this position is Friday, February 24, 2006.

Thank You.

#### NaKiesha Payton - Job Announcement C-5-06

From:

NaKiesha Payton

To:

Team, Web

Date:

2/13/2006 10:46:26 AM

Subject: Job Announcement C-5-06

CC:

Payton, NaKiesha; Pemberton-Daniels, Veronica

Good Morning,

Would you please place the attached job announcement on the GPB website today.

As always, thanks for your cooperation,

Nakiesha

### NaKiesha Payton - Job Announcement C-5-06

From: NaKiesha Payton

To: Nichole.Scire@Monster.com
Date: 2/13/2006 10:51:41 AM
Subject: Job Announcement C-5-06

CC: Payton, NaKiesha; Pemberton-Daniels, Veronica

Hi Nichole, would you please post the attached job announcement to all Georgia colleges and universities in Monster.com for \$395.00.

Thanks, Nakiesha

Welcome



€ Optio

Home » Forums » Systemwide Information » Job Board » C-5-06 Program Services Coordinator

Show New Messages

Tree View		Торіс		New Topic	Prev Topic
Author		Message			<del></del> -
Nakiesha Payton	Subject:	C-5-06 Program Services Coordinator	- olumania kalendaria ye ya e ya	ANG SAN SANSAN ALI SAMANAN, PROGRAM SANSAN	parampi maji kana daka daka daka daka daka daka daka
Total Messages 3					

## Job Announcement

#### **Program Services Coordinator**

#### Candidate Qualifications:

- College degree in Broadcasting, Communications or a related field and 2-4 years of experience in television scheduling, traffic, library maintenance or a related field.
- Strong computer skills with proficiency in MS Word, Excel and ProTrack (or its equivalent) for scheduling and report creation.
- Demonstrated understanding of broadcast traffic operations and tape library functions in a public television environment.
- Excellent attention to detail, strong organization skills, and an ability to work in a team environment as well as being self-directed and motivated.

#### ob Responsibilities Include:

- Creates, maintains and implements daily record schedules for all GPB broadcast and distribution needs.
- Maintains program database to ensure accurate lengths, cassette and/or server attachments are current.

- Reviews information available from PBS and other program sources to ensure accurate recordings.
- Maintains tape library for GPB broadcast and local programming designated for broadcast.
- Acts as primary liaison with internal staff and other PTV stations for program and dubbing needs.
- Assists with daily broadcast log preparation and fills in when necessary for other traffic functions.
- Performs other duties as assigned.

# W<sub>e Offer:</sub>

Paid holidays, vacation and sick leave, retirement plans; Pre-tax benefits for health, dental, visual, life and accidental insurance; Health and child care spending accounts; Disability insurance; and Opportunities for training and professional development.

Send Resume, letter of interest, and three work related references by February 24, 2006.

#### Salary Is Commensurate With Experience.

Email Resume to jobs@gpb.org or Mail Resume to Human Resources

260 14th Street, NW, Atlanta, Georgia 30318

Georgia Public Broadcasting is an Equal Opportunity Employer.

DATED POSTED: February 13, 2006 NUMBER: C-5-06

RECRUITMENT



C-5-06 Program Services Coordinator

Posted: 13 Feb 2006 11:03 AM



delete 2 edit quote reply

Stop Watching This Topic	Mark this topic	read		
			New Topic	Prev Topic
	e <sub>m</sub> ·		-	
	•	Select a Conference within this Forum:	Select Conference	· [go]

Powered by WebBoard 7 @2004 Akiva Corporation

#### Step 5. Preview/Submit Job

Job Summary

Company Job ID:

Job Title: Program Services

Coordinator C-5-06

Company: Georgia Public Broadcasting

Location: Atlanta, GA 30318

AJB Reference 26751825

Number:

Job Start/End not provided

Date:

Job Type: Regular

Job Classification: Full Time

Hours/Week: 40 hrs/week

Salary Range: 0 - 0 per hour

Education: Bachelors Degree

Required Degree/ Formal Training:

not provided

Required

not provided Licenses/

Certificates:

Experience: Mid Career(2-15 years)

Company http://www.gpb.org

Homepage:

#### **Contact Information**

Contact:

Nakiesha M. Payton

By E-mail:

jobs@gpb.org

Job Description

Job Announcement

Program Services Coordinator

Candidate Qualifications:

College degree in Broadcasting, Communications or a related field and 2-4 years of experience in television scheduling, traffic, library maintenance or a related field. Strong computer skills with proficiency in MS Word, Excel and ProTrack (or its equivalent) for scheduling and report

Demonstrated understanding of broadcast traffic operations

and tape library functions in a public television

Excellent attention to detail, strong organization skills, and an ability to work in a team environment as well as being

self-directed and motivated. Job Responsibilities Include:

Creates, maintains and implements daily record schedules

for all GPB broadcast and distribution needs.

Maintains program database to ensure accurate lengths,

cassette and/or server attachments are current.

Reviews information available from PBS and other program

sources to ensure accurate recordings.

Maintains tape library for GPB broadcast and local

programming designated for broadcast.

Agts as primary liaison with internal staff and other PTV

stations for program and dubbing needs.

Assists with daily broadcast log preparation and fills in when

necessary for other traffic functions.

Performs other duties as assigned.

We Offer:

Paid holidays, vacation and sick leave, retirement plans; Pre-tax benefits for health, dental, visual, life and accidental insurance; Health and child care spending accounts; Disability Insurance; and Opportunities for training and professional development.

To Apply:

Send Resume, letter of interest, and three work related

references by February 24, 2006.

Salary Is Commensurate With Experience.

Email Resume to jobs@gpb.org or Mail Resume to Human Resources Office

260 14th Street, NW, Atlanta, Georgia 30318 Georgia Public Broadcasting is an Equal Opportunity Employer.

DATED POSTED: February 13, 2006 RECRUITMENT NUMBER: C-5-06

#### Job Benefits

401-K/Retirement Plan Dental Insurance Flexible Benefits Flexible Work Schedule Health Insurance

Holidays Life Insurance Sick Leave Vacation Vision Insurance



Logout

Job Sourch | My Account | For Employers | Edic

#### Job Builder: Job Posting



Thank you for your job posting with Georgia's Job Bank. Your AJB Reference Number is: 26751825

#### PRINTER FRIENDLY YERSION

An administrator from Georgia's Job Bank will review your job order. It should be approved and available for searching in approximately one business day. Please make note of the AJB Reference Number listed above so you may easily locate your job order after it has been approved.

Your job order will remain active for 45 days.



About AJB | Feedback Copyright © 2006 America's Job Bank



# Job Announcement

# Marketing Manager

# Candidate Qualifications:

- Bachelor's degree in marketing, business administration, communication, journalism or related field.
- 2-4 years of experience in marketing, advertising, sales, or related field.
- Solid written and oral communication skills.
- Possess skills needed to analyze numeric data and make decisions based on the data.
- Ability to manage a budget.
- Ability to work well as a member of a team and individually.
- Exceptional customer service skills and phone etiquette.

# Job Responsibilities Include:

- Coordinates the production of direct mail and telemarketing campaigns, including renewals, acquisition, additional gifts, lapsed efforts, and acknowledgments.
- Designs, plans, and directs telemarketing campaigns, including development of membership marketing plans.
- Conducts benchmarking demographic studies and performs analysis to identify trends and develop strategies.
- Determines target markets to expand audience base and decides how target market will be reached.
- Coordinates and manages relationship(s) with market-based vendors who provide adjunct marketing services and products.
- Reconciles with vendors and updates postage reconciliation reports and activity plan records for direct mail and telemarketing activity.
- Maintains all data related to the production of direct mail and telemarketing campaigns, including quantity of members/prospects who have been contacted or are scheduled for contact.

### We Offer

 Paid holidays, vacation and sick leave, retirement plans; Pre-tax benefits for health, dental, visual, life and accidental insurance; Health and child care spending accounts; Disability insurance; and Opportunities for training and professional development.

# o Apply:

Send Resume, letter of interest, and three work related references by March 24, 2006.

#### Salary Is Commensurate With Experience.

Email Resume to jobs@gpb.org or Mail Resume to Human Resources Office 260 14<sup>th</sup> Street, NW, Atlanta, Georgia 30318
Georgia Public Broadcasting is an Equal Opportunity Employer.

DATED POSTED: March 10, 2006

RECRUITMENT NUMBER: C-6-06

# RECRUITMENT TIME TABLE

JOB# JOB NAME:

C-le-ble Marketina Manager

Source/Activity	Phone	<u>Fax</u>	Response	Target Completion/ Date	
Internal Email				3-10-06	
Job Line				3-13-dp	_
GPB Web Site				3-13-60	
PBS Connect				3-10-06	
opportunin Nous				3-13-06	
Idealist . Org	<u> </u>	, ,		3-13-06	,
		#			
					1
		· · · · · · · · · · · · · · · · · · ·			—- <u></u> -
					<del></del>
Close Date_ 3/24/00					<del></del> , -
Offer Request					
Hire Date					
,				A Visited to make the second of the second o	

# NaKiesha Payton - Re: Fwd: Job Announcement

From: "Stacey Wiggins" <swiggins@gpb.org>

To: "NaKeisha Payton" <npayton@gpb.org>, "Veronica Pemberton-

Daniels" <vdaniels@gpb.org>

**Date:** 3/10/2006 4:38 PM

Subject: Re: Fwd: Job Announcement

**CC:** "Mel Jones" <mjones@gpb.org>

I hope its not too late, but I'd rather that this **not** be posted in the AJC. Let's limit it to PBS connect, our website, Opportunity NOCS and Idealist.org.

THANKS!

SW

>>> Veronica Pemberton-Daniels 3/10/2006 4:29 pm >>> Nakiesha:

Please proceed with posting the Marketing Job in the AJC online (per Mel this weekend) Thx for the effort!

Also, post on GPB website, GPB jobline and contact get with mel and stacey on the other areas that the Marketing job is to be advertised in.

Thanks so much!

-Veronica



television radio education about GPB support GPB

Get free program highlights

Sign up



About GPB

GPB Pressroom Ma

Barrier Land

Directions To GPB

From the Executive Director

Executive Team

Board of Directors

Employment Opportunities

Purchasing

Public Files

**GPB RSS Feeds** 

# Marketing Manager - C-6-06

Mar 10, 2006

#### Marketing Manager

#### Candidate Qualifications:

- Bachelor's degree in marketing, business administration, communication, journalism or related field.
- 2-4 years of experience in marketing, advertising, sales, or related field.
- Solid written and oral communication skills.
- Possess skills needed to analyze numeric data and make decisions based on the data.
- Ability to manage a budget.
- Ability to work well as a member of a team and individually.
- Exceptional customer service skills and phone etiquette.

### Job Responsibilities Include:

- Coordinates the production of direct mail and telemarketing campaigns, including renewals, acquisition, additional gifts, lapsed efforts, and acknowledgments.
- Designs, plans, and directs telemarketing campaigns, including development of membership marketing plans.
- Conducts benchmarking demographic studies and performs analysis to identify trends and develop strategies.
- Determines target markets to expand audience base and decides how target market will be reached.
- Coordinates and manages relationship(s) with market-based vendors who provide adjunct marketing services and products.



Bec <u>Cor</u>p Unde





- Reconciles with vendors and updates postage reconciliation reports and activity plan records for direct mail and telemarketing activity.
  - Maintains all data related to the production of direct mail and telemarketing campaigns, including quantity of members/prospects who have been contacted or are scheduled for contact.

#### We Offer:

Paid holidays, vacation and sick leave, retirement plans; Pre-tax benefits for health, dental, visual, life and accidental insurance; Health and child care spending accounts; Disability insurance; and Opportunities for training and professional development.

#### To Apply:

• Send Resume, letter of interest, and three work related references by March 24, 2006.

#### Salary Is Commensurate With Experience.

Email Resume to jobs@gpb.org

or Mail Resume to Human Resources Office, 260 14th Street, NW Atlanta, Georgia 30318

Georgia Public Broadcasting is an Equal Opportunity Employer.

©copyright 2005, Georgia Public Broadcasting • Contact Us

Welcome



Search Advanced Search Optio

Home » Forums » Systemwide Information » Job Board » Marketing Manager C-6-06

Show New Messages

Tree View	Торіс	New Topic Prev Topic
Author		Message
Nakiesha Payton	Subject: Marketing Manager C-6-	5-06

Total Messages 3

# <u>JOD</u> <u>Announcement</u> Marketing Manager

# Candidate Qualifications:

- Bachelor's degree in marketing, business administration, communication, journalism or related field.
- 2-4 years of experience in marketing, advertising, sales, or related field.
- Solid written and oral communication skills.
- Possess skills needed to analyze numeric data and make decisions based on the data.
- Ability to manage a budget.
- Ability to work well as a member of a team and individually.
- Exceptional customer service skills and phone etiquette.

### ob Responsibilities Include:

 Coordinates the production of direct mail and telemarketing campaigns, including renewals, acquisition, additional gifts, lapsed efforts, and acknowledgments.

- Designs, plans, and directs telemarketing campaigns, including development of membership marketing plans.
- Conducts benchmarking demographic studies and performs analysis to identify trends and develop strategies.
- Determines target markets to expand audience base and decides how target market will be reached.
- Coordinates and manages relationship(s) with market-based vendors who provide adjunct marketing services and products.
- Reconciles with vendors and updates postage reconciliation reports and activity plan records for direct mail and telemarketing activity.
- Maintains all data related to the production of direct mail and telemarketing campaigns, including quantity of members/prospects who have been contacted or are scheduled for contact.

# We Offer:

Paid holidays, vacation and sick leave, retirement plans; Pre-tax benefits for health, dental, visual, life and accidental insurance, Health and child care spending accounts; Disability insurance; and Opportunities for training and professional development.

# o Apply:

Send Resume, letter of interest, and three work related references by March 24, 2006.

Salary Is Commensurate With Experience.

Email Resume to jobs@gpb.org or Mail Resume to Human Resources

260 14th Street, NW, Atlanta, Georgia 30318

Georgia Public Broadcasting is an Equal Opportunity Employer.

DATED POSTED: March 10, 2006

NUMBER: C-6-06

RECRUITMENT

	মুব্ <u>ন</u> মুব্ন	
email  profile	Posted: 10 Mar 2006 04:46 PM	delete dedit guote Legly
Stop Watching This Topic	Mark this topic read	[학생 New Topic] 드 Prev Topic]

Select a Conference within this Forum: Select Conference

go go

Powered by WebBoard 7 @2004 Akiva Corporation

#### The Atlanta Journal-Constitution







Home

For Employers

Post a Job

View Job Postings

Reports Profiles

Featured

**Employers** 

PAJ Multi-Packs

Resume Database

PAJPack &

Resume DB

Combo

Work & Play

Help

Logoff

# Review ajcjobs.com Job Posting

View Job Listing: Marketing Manager

#### ere Continue

#### Save for Future Use

nerse Ellewater

Company Name:

Job Title:

Job Status:

Job Code:

Georgia Public Broadcasting

Marketing Manager Full-time Regular

Not Listed

Type Of Company: Telecommunications

Job Function: Marketing

Job Division: Broadcast & Community Service

Education: Bachelor's

Years of Experience Desired: 2-4

Salary: Not Listed

Location: GA, Atlanta Midtown
Contact Email: jobs@gpb.org

Contact Information: 404-685-2600
PO Number:\* Not Listed

Date Posted:

\*These fields will not appear in online posting.

**Full Text** 

#### Marketing Manager

Candidate Qualifications:

Bachelor's degree in marketing, business administration, communication, journalism or related field.

2-4 years of experience in marketing, advertising, sales, or related field.

Solid written and oral communication skills.

Possess skills needed to analyze numeric data and make decisions based on the data.

Ability to manage a budget.

Ability to work well as a member of a team and individually.

Exceptional customer service skills and phone etiquette.

Job Responsibilities Include:

Coordinates the production of direct mail and telemarketing campaigns, including renewals, acquisition, additional gifts, lapsed efforts, and acknowledgments.

Designs, plans, and directs telemarketing campaigns, including development of membership marketing plans.

Conducts benchmarking demographic studies and performs analysis to identify trends and develop strategies.

Determines target markets to expand audience base and decides how target market will be reached,

Coordinates and manages relationship(s) with market-based vendors who provide adjunct marketing services and products.

Reconciles with vendors and updates postage reconciliation reports and activity plan records for direct mail and telemarketing activity.

Maintains all data related to the production of direct mail and telemarketing campaigns, including quantity of members/prospects who have been contacted or are scheduled for contact.

We Offer:

Paid holidays, vacation and sick leave, retirement plans; Pre-tax benefits for health, dental, visual, life and accidental insurance; Health and child care spending accounts; Disability insurance; and Opportunities for training and professional development.

To Apply:

Send Resume, letter of interest, and three work related references by March 24, 2006.

Salary Is Commensurate With Experience.

Email Resume to jobs@gpb.org or Mail Resume to Human Resources Office

260 14th Street, NW, Atlanta, Georgia 30318

Georgia Public Broadcasting is an Equal Opportunity Employer. DATED POSTED: March 10, 2006 RECRUITMENT NUMBER: C-6-06



Save for Future Use:





Contact Us | Privacy Policy | Visitor Agreement © Copyright 2006 | The Atlanta Journal-Constitution

#### Marketing Manager C-6-06

Georgia Public Broadcasting

Atlanta GA 30318

Feell Time

Details | Locations | Contact |

#### Job Description:

#### Candidate Qualifications:

Bachelor's degree in marketing, business administration, communication, journalism or related field.

2-4 years of experience in marketing, advertising, sales, or related field.

 Solid written and oral communication skills.

 Possess skills needed to analyze numeric data and make decisions based on the data.

 Ability to manage a budget.

 Ability to work well as a member of a team and individually.

 Exceptional customer service skills and phone etiquette.

#### Job Responsibilities Include:

Coordinates the production of direct mail and telemarketing campaigns, including renewals, acquisition, additional gifts, lapsed efforts, and acknowledgments.

Designs, plans, and directs telemarketing campaigns, including development of membership marketing plans.  Conducts benchmarking demographic studies and performs analysis to identify trends and develop strategies.

 Determines target markets to expand audience base and decides how target market will be reached.

Coordinates and manages relationship(s) with market-based vendors who provide adjunct marketing services and products.

 Reconciles with vendors and updates postage reconciliation reports and activity plan records for direct mail and telemarketing activity.

Maintains all data related to the production of direct mail and telemarketing campaigns, including quantity of members/prospects who have been contacted or are scheduled for contact.

#### We Offer:

 Paid holidays, vacation and sick leave, retirement plans; Pre-tax benefits for health, dental, visual, life and accidental insurance; Health and child care spending accounts; Disability insurance; and Opportunities for training and professional development.

#### To Apply:

 Send Resume, letter of interest, and three work related references by March 24, 2006.

Salary Is Commensurate With Experience.

Email Resume to jobs@gpb.org or Mall Resume to Human Resources Office 260 14th Street, NW, Atlanta, Georgia 30318 Georgia Public Broadcasting is an Equal Opportunity Employer. DATED POSTED: March 10, 2006 RECRUITMENT NUMBER: C-6-06

### Job Details: 80 TOP

Categories:

Education

Experience Required: 2 yrs

Preferred Major:

marketing, business administration, communication, journalism

Preferred Degree:

#### Locations: 60 TOP

City

State Postal Country

Code

Atlanta GA

30318 USA

#### Contact Information: 60 TOP

Contact Name: Nakiesha Payton

Email:

jobs@gpb.org (email not displayed for job seeker)

Phone:

404-685-2634

Fax: Website: 404-685-2403 http://www.gpb.org

Refresh

Print Close





Home | About us | Help

Enter words

GC

# Please confirm your job posting

This is how your posting will appear to job seekers. If all the information is correct, **please press the Confirm button** at the bottom of this page. Clicking on Confirm means that you you agree to pay \$50 for your posting. Your invoice will then be generated automatically on the next screen.

If you need to correct any of this information, please use the Make Changes button below. If you decide not to post this job, click on Cancel.

#### Marketing Manager

Job Announcement

Marketing Manager

Candidate Qualifications:

□Bachelor's degree in marketing, business administration, communication, journalism or related field.

 $\Box$ 2-4 years of experience in marketing, advertising, sales, or related field.

☐Solid written and oral communication skills.

 $\Box \mbox{Possess}$  skills needed to analyze numeric data and make decisions based on the data.

DAbility to manage a budget.

□ Ability to work well as a member of a team and individually.

□ Exceptional customer service skills and phone etiquette.

Job Responsibilities Include:

□Coordinates the production of direct mail and telemarketing campaigns, including renewals, acquisition, additional gifts, lapsed efforts, and acknowledgments.

☐Designs, plans, and directs telemarketing campaigns, including development of membership marketing plans.

□Conducts benchmarking demographic studies and performs analysis to identify trends and develop strategies.

Determines target markets to expand audience base and decides how target market will be reached.

□Coordinates and manages relationship(s) with market-based vendors who provide adjunct marketing services and products.

 $\square$ Reconciles with vendors and updates postage reconciliation reports and activity plan records for direct mail and telemarketing activity.

☐ Maintains all data related to the production of direct mail and telemarketing campaigns, including quantity of members/prospects who have been contacted or are scheduled for contact.

We Offer:

Job Category: Marketing Type: Full time Salary: Salary Is Commensurate With Experience. Education: Bachelor (BA, BS, etc.) Languages: English Last day to apply: March 24, 2006 Posted by: GPB -Georgia Public Broadcasting Area of Focus: Foundations and Fundraising Coalitions

Atlanta, Georgia, 30318,

Location:

United States

□Paid holidays, vacation and sick leave, retirement plans; Pre-tax benefits for health, dental, visual, life and accidental insurance; Health and child care spending accounts; Disability insurance; and Opportunities for training and professional development.

To Apply:

☐ Send Resume, letter of interest, and three work related references by March 24, 2006.

Salary Is Commensurate With Experience.

Email Resume to jobs@gpb.org or Mail Resume to Human Resources Office 260 14th Street, NW, Atlanta, Georgia 30318 Georgia Public Broadcasting is an Equal Opportunity Employer. DATED POSTED: March 10, 2006 RECRUITMENT NUMBER: C-6-06

#### Additional Qualifications:

Candidate Qualifications:

Bachelor's degree in marketing, business administration, communication, journalism or related field.

2-4 years of experience in marketing, advertising, sales, or related field.

Solid written and oral communication skills.

Possess skills needed to analyze numeric data and make decisions based on the data.

Ability to manage a budget.

Ability to work well as a member of a team and individually.

Exceptional customer service skills and phone etiquette.

#### How to Apply:

To Apply:

☐ Send Resume, letter of interest, and three work related references by March 24, 2006.

Email Resume to jobs@gpb.org or Mail Resume to Human Resources Office 260 14th Street, NW, Atlanta, Georgia 30318

Job posted on: March 13, 2006

email to a friend

MAKE CHANGES

CONFIRM THIS JOB

CANCEL

Contact us a About us a Support Us a Terms and Conditions Privacy Policy a Copyright © 1995-2005, Action Without Borders

Jump to

Go



# Job Announcement

# Assistant Chief Engineer (WXGA-Waycross)

# Candidate Qualifications:

- Completion of a technical school program in electronics or of four college courses in electronics or electrical engineering.
- 1-2 years of experience in electrical equipment repair or maintenance transmitter engineering or a comparable area.
- Ability to work holidays and weekend shift work.
- SBE Certification and/or FCC Commercial Operators License Desirable.

# ob Responsibilities Include:

- Preparing transmitters for broadcast.
- Using computers to control the operations of assigned transmitters.
- Monitoring equipment regularly, inspecting parameters of equipment and conducting emergency and preventative maintenance.
- Using remote control equipment to operate, maintain and monitor remote sites.
- Maintaining electronic and written logs.

# W e Offer:

- Paid holidays, vacation and sick leave, retirement plans;
- Pre-tax benefits for health, dental, visual, life and accidental insurance:
- Health and child care spending accounts; Disability insurance; and
- Opportunities for training and professional development.

# o Apply:

Send Resume, letter of interest, and three work related references by April 14, 2006.

Salary Is Competitive Based Upon Experience.

Email Resume to <a href="mailto:iobs@gpb.org">iobs@gpb.org</a> or Mail Resume to Human Resources Office 260 14<sup>th</sup> Street, NW, Atlanta, Georgia 30318

Georgia Public Broadcasting is an Equal Opportunity Employer.

DATED POSTED: March 16, 2006

**RECRUITMENT NUMBER: C-8-06** 

# RECRUITMENT TIME TABLE

JOB# L-Chief Gnginger

	Source/A etititu	
	Source/Activity Phone Fax Response	Target Completion/ Date
	Internal Email	3/16/06
	Job Line	3/17/06
	GPB Web Site	3/17/01/
	Jacksonville Naval Air Station left mag 3/20-21/0	54
	Moody Airfance Bose 22925730026pd 2/2/04	3/21/06 Free
150u	Way cross Herald \$ 91.00 actom 912/283/2244 x 102 T	
	Valdosta Healer \$ 252.24 I day Surdan	3/21/06
i i	Douglas Herald	3/2/100
	Folkstan (Charlton)	4
* !	Brunswick Healer Thurs Saturday \$3341.60	3/23/06
Í	Okefendee Tech	3103100
	Valdosta Tech	3/17/06
	Santhuest GA Tenh	3/17/06
	Coasol Cit Commity College	3/17/06
	Hone 14, 2006	3/17/06
,	Offer Request	
	, Hire Date	
3X/#	229257 3114 Shown Register Moody Air Fo	can Para
Braith Pierne	229257 3114 Shown Register Moody Air Fa	10KD856

From:

"Veronica Pemberton-Daniels" <vdaniels@gpb.org>

To: Date:

"Mark Fehlig" <mfehlig@gpb.org>

3/16/2006 12:41 pm

Subject:

Recruitment Sources for Asst Chief WXGA

CC:

"Mel Jones" <mjones@gpb.org>, "NaKeisha Payton"...

Just a follow up to our conversation:

We've decided to close the position on April 14, 2006 due to the number of recruitment sources we are contacting about this vacancy.

The sources include:

Of course. GPB Email GPB Jobline GPB Website Jacksonville Naval Air Station Moody Airforce Base

Local Newspapers of:

Waycross (1)2 2 8 3 7 6Valdosta emoileel

Douglas

Folkstonemailed 3/20/06 76.50

Brunswickemailed 3/70/06 Tifton

Technical Colleges: Okefenokee Tech

√Xaídosta Tech

√Sputhwest Georgia Tech

√Coastal Georgia Community College

L'apport de la Carante

* Asst Chief Ergineer WXGA	$\varkappa$
Recritment Resames	<u>C-8-06</u>
GPB Email	
Jobline	`
Website	
Okefenokee (College) 6 11 0 SW	(3) Ga Tech College
Website OKesenokee O Callege 3 (see attached) Coas Valdusta Teeh. College 3 (see attached) Coas	tal Ga. Community College
Dacksonville, FL Naval Air Stations	
Moody Airforce Base (see attached	d)
Local Newspapers of:	
Waycross "	
Valdosata"	<del>-</del>
Douglas, GA "	
Folkstm, GA "	
Bruswelc "	
Tiffon, GA 1)	

MOODY AIRFORDS BASE

# HUMAN RESOURCES OFFICE GEORGIA PUBLIC BROADCASTING

	nsmittal sheet
TO: Shavon Register	FROM: GPB Human Resources Office
COMPANY: Moddy Air Base	3/21/04
FAX NUMBER: 229/267/3114	TOTAL DO OF PAGES INCLUDING COVER:
PHONE NUMBER: 279/257/3063	CONTAGE: Näkiesha M. Payton
It was a pleasure speak	
☐ URGENT ☐ FOR REVIEW ☐ PLEASE COM	MENT   PLEASE REPLY   PLEASE RECYCLE
NOTES/COMMENTS	

Nakiesha M. Payton Georgia Public Broadcasting Human Resources Office Human Resources Generalist npayton@gpb.org (404) 685-2634-phone (404) 685-2403-fax Georgia Public Broadcasting has an opening for an Asst. Chief Engineer at WXGA in Waycross, Ga. Candidate needs completion of a technical school program in electronics or of four college courses in electronics or electrical engineering; 1-2 yrs.of exp. in electrical equipment repair or maintenance transmitter engineering or a comparable area; ability to work holidays and weekend shift work; and SBE Certification and/or FCC Commercial Operators License Desirable. Candidate will prepare transmitters for broadcast; use computers to control the operations of assigned transmitters; monitor equipment regularly, inspecting parameters of equipment and conducting emergency and preventative maintenance; use remote control equipment to operate, maintain and monitor remote sites and maintain electronic and written logs. Salary Is Competitive Based Upon Experience. Exc. Benefits. Email / Send resume, letter of interest, three references by April 14, 2006 to <a href="iobs@gpb.org">iobs@gpb.org</a>. Georgia Public Broadcasting is an Equal Opportunity Employer. 260 14<sup>th</sup> Street, NW, Atlanta, Georgia 30318

# SOUTH GEORGIA ONLINE

AMERICUS : CORDELE : DOUGLAS : MOULTRIE : TIFTON : THOMASVILLE : VALDOSTA





Valdosta Daily Times Digital Edition >>



Thank you.

You will be contacted by a customer service representative shortly

www.classifiedmarketplaceonline.com

CLASSIFIEDS
Employment
Transportation
Real Estate
For Rent
More >>
Place Classified Ad

NATIONAL NEWS
Top Stories
U.S. News
World News
Politics
National Sports
Business
Finance/Stocks
Health & Science
Technology
Entertainment
Multimedia
Video
Strange News

Noticias en Español

LOCAL NEWS South Georgia

Americus
Cordele
Douglas
Moultrie
North Florida
Thomasville
Tifton
Valdosta

MAGAZINES South Georgia Business Magazine

SERVICES Contact Us

# THE BRUNSWICK NEWS Serving Brunswick and the February Serving Brunswick Bru

Serving Brunswick and the 16-2005 Golden Isles

# HOW TO APPLY:



You Drepage letter of interest been of Up-To-Date Resume nas been submitted refice runswick News salesperson will contact you short Resume to jobs@gpb.org

or Mail Resume to Human Resources Office, 260 14th Street, NW Atlanta, Georgia 30318

Georgia Public Broadcasting is an Equal Opportunity Employer.

©copyright 2005, Georgia Public Broadcasting • Contact Us

TO I



# <u>Job</u> Announcement

# Assistant Chief Engineer (WXGA-Waycross)

#### Candidate Qualifications:

- Completion of a technical school program in electronics or of four college courses in electronics or electrical engineering.
- 1-2 years of experience in electrical equipment repair or maintenance transmitter engineering or a comparable area.
- · Ability to work holidays and weekend shift work.
- SBE Certification and/or FCC Commercial Operators License Desirable.

### Job Responsibilities Include:

- Preparing transmitters for broadcast.
- Using computers to control the operations of assigned transmitters.
- Monitoring equipment regularly, inspecting parameters of equipment and conducting emergency and preventative maintenance.
- Using remote control equipment to operate, maintain and monitor remote sites.
- · Maintaining electronic and written logs.

# We Offer:

- Paid holidays, vacation and sick leave, retirement plans;
- Pre-tax benefits for health, dental, visual, life and accidental insurance;
- Health and child care spending accounts; Disability insurance; and
- · Opportunities for training and professional development.

### o Apply:

 Send Resume, letter of interest, and three work related references by <u>April 14, 2006</u>.

Salary Is Competitive Based Upon Experience.

Email Resume to jobs@gpb.org or Mail Resume to Human Resources Office 260 14th Street, NW, Atlanta, Georgia 30318

Georgia Public Broadcasting is an Equal Opportunity Employer.

- woodgid i dollo producasting to an Equal Opportantly Employer.

DATED POSTED: March 16, 2006 RECRUITMENT NUMBER: C-8-06

# ASSISTANT CHIEF ENGINEER C-8-06

Candidate Qualifications:

Camplelion of a technical school program in electronics or of four college courage in electronics or effectived engineering.

1-2 years of experience in electrical equipment repair or maintenance transmitter engineering or ecomparable area.

comparable area. • Ability to work holidays and

weakend shift work.

SBE Certification and/or FCC Commercial Operators License Desirable.

#### Job Responsibilities include:

Proparing transmitters for broadcast,

Using computers to control the operations of assigned transmitters.

Monitoring equipment regularly, inspecting parameters of equipment

Inspecting parameters of equipmen and conducting emergency and preventative maintenance.

Using remote control equipment to operate, maintain and monitor remote eliminate maintenance and written loos.

Maintaining electronic and written loos.

logs.

We Offer:

We Offer:
Paid holidays, vacation and sick leave, retirement plans; Pre-tax benefits for health, dental, visual, life and accidental incurance; Health and child care spending accounts; Disability Insurance; and Opportunities for training and professional development.

To Apply: Send Resume, letter of interest, and three work related references by April 14, 2006.

Salary is Competitive Based Upon Experience.

Email Resume to jobs@gpb.org or Mail Resume to Human Resources Office 260 14th Street, NW, Atlanta, Georgia 30316 Georgia Public Broadcasting is an Equal Opportunity Employer,

DATED POSTED: March 16, 2008 RECHUITMENT NUMBER: C-8-08

: Nakiesha

1 day (sunday) - \$ 252.24

\$1718.90

19/902/g. Dayly

Looks good Jessica Please proceed.

800-600-4838 ext 203 Jessica

Part-time, Salary neg, Call 285-3855.

**GEORGIA PUBLIC** Broadcasting has an opening for an Asst. Chief Engineer at WXGA in Waycross, Ga. Candidate needs completion of a technical school program in electronics or four college gourses in electronics or electrical engineering; 1-2 yrs. of exp. in electrical equipment repair or maintenance transmitter engineering or a comparable area; ability to work holidays and weekend shift work; and SBE Certification and/or FOO Commercial Operators License Desirable Candidate will prepare transmitters for broadcast; use remote computers to control the Jat operations of assigned transmitters; monitor equipment regularly, inspecting parameters of equipment and conducting emergency and preventative maintenance; use remote control equipment to operate, maintain and monitor remote sites and maintain electronic and written logs. Salary Is Competitived Based Upon Experience, Exc. Benefits, Email/Send resume, letter of interest three references by April 14, 2006, to jobs@gpb.org. Georgia Public Broadcasting is

Exportence professed.
Call 1-800-446-9116
between 8:30AM &
5:00PM, for more information & ask for
Amanda Anderson.

CDL DRIVERS Needed.
7 yrs. MVR & Drug
Screen Req. Must be 21
yrs. old. Apply at
Environmental Pipeline,
or call 912-458-3660.

CDL CLASS A Drivers needed for OTR. Apply at Poppell's Produce 712 W. Cherry St., Jesup, GA 31545.

CAREGIVER NEEDED
for disabled Female in
Homerville, GA. Hours,
weekends, & evenings.
CNA License or 40 hours
training. CPR, First Ald,
TB Screening also
required. Call
Tanika Means at
1-229-430-9650.

# BUSINESS OPPORTUNITY

LOCAL WELL-Established-well known business for sale. Contact Dalton & Bennett; CPA's, P.O. Box 1319, Waycross, Ga.

#### GARAGE AND YARD SALE

YARD SALE: Fri. 8-2, @ 1105 Dover St. Lots of misc.

YARD SALE. 1st timer. 40 yrs of junk. Come find you a treasure. @ 1551 Astoria Rd. Mar.24th. & 25th.

\*\*\*\*

Company" Tools, Guns, Hunting & Fishing Equipment, Knives, Boat & Trailer, 3 Trucks w/ Cranes, Antique Signs, New Cernent Mixer, Ditch Witch, Generator /Welder, Furniture, 100's of items.

ESTATE SALE: Whole House & Shop Contents. Approx. 5 mi. out Central Ave. Green house, chain link fence. Saturday, 9 till 3.

ESTATE SALE: Fri.24th & Sat. 25th @ 2411 Spurgeon St. China Closet, Table & Chairs, New Sofa, 50's (4 pc) BR Set, King Size Bed, Wheel Chair, Consoie TV, Clothes Dryer & lots of misc.

4-FAMILY Yard Sale: Fri. & Sat. 2570 Conn. Ave. New tools, jewelry, cordless phones; name and brand clothes; lots of misc.

2-FAMILY Yard Sale: Baby items, 739 Gordon St., Blackshear. Saturday, March 25th. 8 till 12.

#### MISCELLANEOUS SALES

WE MOVE Junk for free. Cars & Junk, 283-0022.

EARTH'S COMING
GOVERNMENT,
Restitution - What is it?
FREE BOOKLETS BIBLE STANDARD
P.O. Box 67
Chester Springs, PA 19425-0067
www.biblestandard.com

Minne

Wayanss Surral Herald

an Equal Opportunity

Employer, 260 14th

Street, NW, Atlanta,

Georgia 30318.